

Date submitted.
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Homes for Northumberland COMMUNITY FUND APPLICATION FORM

Name of Organisation/Group (contact name and contact details should be placed on the last page of the application form in the space provided)	
Name of Project	
Location of Project	
Amount of funding requested from Homes for Northumberland	
Project start date:	Project end date:
Please describe the project or activity you want the grant for, outlining the aims and objectives of the project	
Continue on this page if required	

Budget Information:

Your project must present a realistic budget and represent best value.

How much will the project cost in total?

£

How much are you requesting from Homes for Northumberland?

£

If you are not applying for the total cost from HfN where will the other funding come from? (please include fees charged for those taking part)

Funding source	£	is this funding confirmed?
		Yes/No
		Yes/No
		Yes/No

What are you asking us to fund with the Grant

Item	Total Cost	Requested from HFN Community Fund
Grand totals:		

If you need more space, please use the space below or attach another A4 page to give further budget information.

Does the Group have a written set of rules or a Constitution? (please enclose this with your application)	YES	NO
Do you have details of how your group or projects finances are managed? (please enclose this with your application)	YES	NO
Does the Group have a Bank Account In the name of the group? (you will need to provide your most recent statement)	YES	NO
Bank		
Account number		
Sort code		
Branch Address		
Account Name		
Does the Group have an Equal Opportunities Policy?	YES	NO
Does the group have an up to date Child Protection policy/documents (if you work with children)	YES	NO
Contact Name & Address		
Telephone number of contact		
Email Address of contact		
Date application submitted		

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Bank account details checked	€	Date	Initials
Supporting documents checked	€	Date	Initials
Offer letter, T&C posted	€	Date	Initials
T&C signed and returned	€	Date	Initials
Payment requested from finance	€	Date	Initials
Funding received by group	€	Date	Initials